

QUICK REFERENCE GUIDE

Diagnostic Testing Schedule

| Initial Test Result ($\mu\text{g}/\text{dL}$) | Perform Diagnostic Test on Venous Blood Within: |
|---|---|
| 5-9 | 3 months |
| 10-19 | 1 month |
| 20-44 | 1 week |
| 45-59 | 48 hours |
| 60-68 | 24 hours |
| ≥ 70 | Immediately, as an emergency lab test |

FAQs about the 3651 Form (Exposure History of Child with Elevated Blood Lead Level)

How do I get the form? You can copy the form located in the Appendix of this manual or print it from the Children's Environmental Health's website at the address below.

<http://ehs.ncpublichealth.info/forms.htm>

When do I complete the form? The form should be completed when a child returns for a diagnostic (i.e., confirmation) test.

How is the form used? The form is used to take a child's environmental history, document blood lead test results and to identify and educate the family about sources of lead exposure.

The form may also be used to refer a child for environmental follow-up by sending a copy to Environmental Health at the local health department. All children who meet the legal definition as having an Elevated Blood Lead Level (EBL) or Confirmed Lead Poisoning (CLP) per G.S. § 130A-131.7 should be referred for environmental follow-up. Contact information for local environmental health specialists can be found at the link below.

<https://ehs.ncpublichealth.info/docs/EHS-DirectoryFEB2019.pdf>

Where do I send the form? If the diagnostic test result confirms that the child has a blood lead level $\geq 5\mu\text{g}/\text{dL}$, completed forms may be sent via fax to (919) 841-4015 or mail to Children's Environmental Health; NC DHHS, Division of Public Health; 1934 Mail Service Center; Raleigh NC 27699-1934. *NC LEAD users may also scan and attach the completed 3651 form to the Child Event in the NC LEAD surveillance system.*

If the child meets the legal definition as having an EBL or CLP, a copy of the form should be sent to Environmental Health at the local health department to refer the child for environmental follow-up.

Still have questions? Please call the Childhood Lead Poisoning Prevention Program directly at (888)774-0071 or the Environmental Health main number at (888) 251-5543 and ask to speak to someone from the Childhood Lead Poisoning Prevention Program.

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FAQs about Childhood Lead Poisoning Surveillance Reports

What is the purpose of the Surveillance Report? To let you know that these children have at least one blood lead test result ≥ 5 $\mu\text{g/dL}$ and need diagnostic (i.e., confirmation) or follow-up testing and to assure that NC CLPPP has received all blood lead test results for each child. The report also lists children who should be referred to Environmental Health at the local health department for environmental follow-up.

How do I get a Surveillance Report? NC LEAD users can print a surveillance report by clicking the “Reports” icon after logging into the NC LEAD system. If you do not have access to NC LEAD, you can request a surveillance report via email LeadHelpDesk@lists.ncmail.net or phone toll free at (888) 774-0071 or (888) 251-5543 and ask to speak to someone in the Childhood Lead Poisoning Prevention Program.

What do I do with this report? When you get a report please check the spelling of names and dates of birth information for children listed on this report. Records are matched by name and date of birth to produce this and other reports. If there is an error, blood lead records for children may be missing. If a test result is missing from the report, please fax a copy of the missing laboratory report to our secure fax number at (919) 841-4015.

Do I need to send laboratory reports for a child who is retested? According to state law, laboratories are required to electronically report all blood lead test results for children electronically. Health care facilities that use point of care (POC) blood lead analyzers (e.g., LeadCare II) are also considered laboratories and are responsible for electronically reporting blood lead test results to NC CLPPP.

Acceptable electronic file formats are any spreadsheet or database format including .xls, .xml, and .acddb. Please contact Tena Hand at (919) 707-5933 to set up secure electronic reporting for your POC laboratory. If you send blood samples to an outside laboratory for analysis, the laboratory should directly report these results to NC CLPPP.

However, if you notice a test result missing from the surveillance report, please fax a copy of the missing laboratory report to (919) 841-4015 or mail it to NC DHHS, Division of Public Health; Children’s Environmental Health; 1934 Mail Service Center; Raleigh NC 27699-1934.

Why are children listed who have moved or been reported as lost to follow-up? It is not unusual for a child who has moved to return to the state. Likewise, a child reported as lost to follow-up sometimes turns up again. By continuing to list these children on the report, it serves as a reminder that should they show up in the system again, they are still in need of clinical follow-up. If the child shows up in another county or is tested at another clinic, the child’s information will move off the report and show up on the other county/clinic surveillance report. If you have notified NC CLPPP that a child has moved or is lost to follow-up, this information should be listed on the report under Additional Comments.

How do I get a child listed as lost to follow-up? It is recommended that a certified letter be sent to the child's last known address to document efforts to bring the child back in for follow-up. You may also try contacting the family's local health department, Social Services or the WIC Program to see if they can provide additional information. If these efforts fail to get the child back in for follow-up services, you can notify the NC CLPPP that the child is lost to follow-up via phone (888)-774-0071, fax (919) 841-4015 or mail NC DHHS, Division of Public Health; Children's Environmental Health; 1934 Mail Service Center; Raleigh NC 27699-1934.

Still have questions? Call the Childhood Lead Poisoning Prevention Program directly at (888)-774-0071 or call Environmental Health at (888) 251-5543 and ask to speak to someone in the Childhood Lead Poisoning Prevention Program.