

Appendix C: Recent Memoranda



North Carolina Department of Health and Human Services
Division of Public Health

Pat McCrory
Governor

Richard O. Brajer
Secretary

Daniel Staley
Acting Division Director

September 22, 2015

MEMORANDUM

TO: Blood Lead Laboratories

FROM: Kim Gaetz, Public Health Epidemiologist
Children's Environmental Health Program

SUBJECT: Point-of-care lead analyzers

The Clinical Laboratory Improvements Amendments (CLIA) designates facilities that use point-of-care (POC) lead analyzers (i.e. LeadCare II) as laboratories. Blood lead test results, even if determined in a clinical setting, are required to be reported.

All blood lead test results are required to be reported by electronic submission within five working days after test completion for children less than six years of age and for individuals whose ages are unknown at the time of testing (please see below). Examples of approved electronic formats are datafiles such as .xml format (LeadCare report format), Excel file formats, or Access file formats.

**North Carolina General Statute
§ 130A-131.8. Laboratory reports.**

- (a) All laboratories doing business in this State shall report to the Department all environmental lead test results and blood lead test results for children less than six years of age and for individuals whose ages are unknown at the time of testing. Reports shall be made by electronic submission within five working days after test completion.
- (b) Reports of blood lead test results shall contain all of the following:
 - (1) The child's full name, date of birth, sex, race, ethnicity, address, and Medicaid number, if any.
 - (2) The name, address, and telephone number of the requesting health care provider.
 - (3) The name, address, and telephone number of the testing laboratory.
 - (4) The laboratory results, whether the specimen type is venous or capillary; the laboratory sample number, and the dates the sample was collected and analyzed.

To make arrangements for reporting of blood lead test results, please call (919) 707-5953. We will work with you to help you meet these reporting requirements.

www.ncdhhs.gov • www.publichealth.nc.gov

Tel 919-707-5950 • Fax 919-870-4808

Location: 5505 Six Forks Road • Raleigh, NC 27609

Mailing Address: 1912 Mail Service Center • Raleigh, NC 27699-1912

An Equal Opportunity / Affirmative Action Employer





North Carolina Department of Health and Human Services
State Laboratory of Public Health

Pat McCrory
Governor

Aldona Z. Vos, M.D.
Ambassador (Ret.)
Secretary DHHS

Scott J. Zimmerman, DrPH, MPH, HCLD (ABB)
Laboratory Director

Memorandum

Blood Lead teleform implementation at the North Carolina State Laboratory of Public Health

Beginning November 12, 2014 the Blood Lead Unit of the Hemachemistry Lab at the North Carolina State Laboratory of Public Health (NCSLPH) will begin using a new form to increase productivity and reduce errors in reports. This new form will be available on the NCSLPH website at: <http://slph.ncpublichealth.com/forms.asp#specimen>. **Form DHHS-3707.**

This form is designed to be scanned. A NCSLPH data entry person will manually verify any letters or numbers that the computer cannot interpret. Please help us to save time and improve accuracy by writing carefully and following the instructions below. Please use X instead of √ for check boxes.

For optimum accuracy, please print in capital letters and avoid contact with the edge of the box. Follow the sample letters and numbers as closely as possible.

A	B	C	D	E	F	G	H	I	J	K	L	M
N	O	P	Q	R	S	T	U	V	W	X	Y	Z
1	2	3	4	5	6	7	8	9	0			

Patient Information: Print the information if the standard label/HSIS Laboratory Label is not attached. Do not attach any other label format. The standard label format is available from the **Hemachemistry office**. Please align the label in the box on the top right of the form. The label must fit within the box, not touch the lines on the edge of the box, and the printed information must be parallel to the top of the box. Labels placed at an angle will not be read accurately.

Please Note: If you need additional copies of the submission form, please do NOT photo copy. Instead, print them from the original PDF found on the State Lab's website ON WHITE PAPER only. Colored paper will not be able to be scanned. Or you may call the Hemachemistry office at 919-807-8878 to have an electronic copy emailed to you.

